

**AzNN Evaluation Committee Meeting Minutes**  
**FINAL: 5/18/2017**

AGENDA ITEM	DETAILS/DISCUSSION	ACTION ITEMS
<p style="text-align: center;"><b>Welcome (Kay)</b></p>	<p><b>Roll Call</b>  <b>UA AzNN Evaluation:</b> Laurel Jacobs, Theresa LeGros, Bete Jones, Kay Orzech, Vern Hartz  <b>AzNN:</b> Stephanie Martinez, Amanda White, Melanie Aesch, Darrell, Therese Neal, Ryan Lang, Noelle Veilleux, Jessica Davenport  <b>UANN Apache/Navajo:</b> Margine Bawden  <b>UANN Maricopa:</b> Sally Cassady  <b>UANN Pinal:</b> Lori Lieder  <b>UANN Pima:</b> Lauren McCullough, Gabriela Barillas  <b>City of Tempe:</b> Patty Russell  <b>Maricopa Health Department:</b> Julie Scholer, Eileen Eisen-Cohen, Marina Celaya  <b>Mohave Health Department:</b> Tiera Morrison  <b>Yuma Health Department:</b> Suzanne Cooper</p>	
<p style="text-align: center;"><b>KAN-Q Update (Theresa)</b></p>	<ul style="list-style-type: none"> <li>• The Evaluation Team is changing the model for the KAN-Q in FY18 and will be using a fall/spring proctor model to capture the combined impact of DE and PSE interventions.</li> <li>• The Evaluation Team has tested the fall/spring model on a small scale with one subcontractor; with SEEDS collecting PSE work in FY18, we are able to move fall/spring model forward.</li> <li>• How does this rollout of the fall/spring model differ from what was previously used within SNAP-Ed? It is improved because: <ul style="list-style-type: none"> <li>○ The decision to use the KAN-Q will be based on criteria specified by evaluation (not through a randomized selection process) and based on interventions that are planned for the coming year, not on the work that was done in the previous year</li> <li>○ It will be coupled with a data collection system, SEEDS, that is able to track the combination of DE and PSE work in a particular classroom/school over time</li> <li>○ Contractor focus will shift from tracking the name of the curricula and # of lessons to assessing the impact of multiple interventions at a macro level</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Reach out to your Evaluation Liaison with questions</li> </ul>

	<ul style="list-style-type: none"> <li>• What does this mean? Contractors will: <ul style="list-style-type: none"> <li>○ Administer the survey once in the beginning of school year and once at the end</li> <li>○ Not have to use a particular curriculum in order to use the survey</li> <li>○ Focus for surveys will be in schools that are receiving the most combined DE and PSE interventions</li> </ul> </li> <li>• Two identical, webinar based trainings will be offered in the summer – June 22 and July 14 – to accommodate vacation schedules.</li> <li>• Important logistics: <ul style="list-style-type: none"> <li>○ The new cover sheet and the revised KAN-Q surveys will be in the warehouse and available to order by the end of July</li> <li>○ A new proctor guide will roll out with the training</li> <li>○ Contractors will be able to do the pre-survey before the beginning of FY18, to coincide with the beginning of the school year</li> </ul> </li> <li>• Questions: <ul style="list-style-type: none"> <li>○ If we're doing gardening activities with a school, would we be doing the survey as well or is this specific to just nutrition/PA curricula such as CATCH? (Margine) <i>Contractors will be trained on how to decide when to use the KAN-Q with 4th-8th graders; gardens will count, but the decision to use the survey will be based on intensity of involvement in schools</i></li> </ul> </li> </ul>	
<p><b>Debrief: ADE Review of Tools (Theresa)</b></p>	<ul style="list-style-type: none"> <li>• On 5/1, Ryan Lang sent information regarding ADE's release of tools to help Local Educational Agencies (LEAs) meet the requirements of the USDA's Local Wellness Policy Final Rule. The link is here: <a href="http://www.azed.gov/health-nutrition/wellness-policy">http://www.azed.gov/health-nutrition/wellness-policy</a> and a copy of Ryan's original email is attached.</li> </ul>	<ul style="list-style-type: none"> <li>• See attached document on ADE's LWP Final Rule Tools</li> </ul>
<p><b>Reminders (Laurel, Kay, Theresa)</b></p>	<ul style="list-style-type: none"> <li>• Assessments: <ul style="list-style-type: none"> <li>○ KAN-Q: We have received over 1,000 KAN-Qs so far; please send in your post-tests as soon as possible</li> <li>○ PARA and STORE: We have received 7 STOREs and 13 PARAs; due by the September 30<sup>th</sup> deadline</li> <li>○ Adult Surveys: Please submit cover sheets and surveys with names as they are completed</li> <li>○ NHSAC: If you have assessments that are complete, please transfer them soon to the online form; remember that there are <a href="#">three links to the online NHSAC on our website</a> for: all sections, the PE/PA only and the health education only</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Ask Theresa if you have NHSAC questions</li> </ul>

<b>FY16 Wilder Results (Laurel, Lauren, Kay)</b>	<ul style="list-style-type: none"><li>• Online presentation of a deep dive into Wilder FY16 results given by Laurel Jacobs and Lauren McCullough (<a href="#">UANN Pima CHAPS</a>)</li></ul>	<ul style="list-style-type: none"><li>• Reach out to Laurel with any questions</li></ul>
<b>Next Meeting (Laurel)</b>	<ul style="list-style-type: none"><li>• 6/15 from 1:00pm-2:00pm; unless subcommittee members are notified by email of a cancellation.</li></ul>	